

AGENDA

EXETER TOWN COUNCIL REGULAR MEETING

NOVEMBER 4, 2013
7:00 P.M.

MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island

No. 1: PLEDGE OF ALLEGIANCE: Town Council President Arlene B. Hicks

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT:

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS

No. 5: APPROVAL OF AGENDA ORDER

No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:**
Maria Lawler/Joseph Gillis
- 2. TOWN CLERK'S REPORT:** Lynn M. Hawkins
- 3. TAX COLLECTOR'S REPORT:** Kimberly A. Robitaille
- 4. TAX ASSESSOR'S REPORT:** Penny B. Robertson
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:**
Director of Public Works, Stephen P. Mattscheck
- 6. IT REPORT:** Director of NK/Exeter IT, Michael Forlingieri
- 7. TOWN PLANNER'S REPORT:** David W. Schweid, AICP
- 8. DEPARTMENT OF PUBLIC WELFARE:** Director of
Public Welfare, Christine Heart Skaggs
- 9. EMERGENCY MANAGEMENT REPORT:** Director of
Emergency Management, E. Stefan Coutoulakis
- 10. ANIMAL CONTROL REPORT:** Director, Stephen P. Mattscheck
- 11. PROBATE REPORT:** Probate Clerk, Lynn M. Hawkins

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF NOVEMBER MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, OCTOBER 7, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION, OCTOBER 7, 2013**

F. VICTUALING LICENSE RENEWALS (12/1/13-11/30/14):

- 1. Exeter Variety**
Kenneth L. Fernstrom, Applicant
250C South County Trail
- 2. Wolf Rock Country Kitchen**
Martin Emeno, Applicant
806 South County Trail

3. **Dunkin Donuts**
Oak Harbor Donuts, Inc.
Frank Realego, Applicant
561B South County Trail
4. **Middle of Nowhere Diner**
Marios & Michael Kirios, Applicant
222 Nooseneck Hill Road
5. **Subway Sandwich Shop**
Dean Adams, Applicant
567 South County Trail
7. **Next to Nowhere Creamery**
Demetri Melanis
230 Nooseneck Hill Road
8. **Dunkin Donuts/Real Gould Realty, LLC**
Frank Realego, Applicant
260 Nooseneck Hill Road
9. **Ocean State Auto Auction Corp.**
Ocean State Auto Auction Corp., Applicant
10 Industrial Drive
10. **Kiki's Ice Cream**
Michelle Fabricant, Applicant
567 South County Trail, #110

G. JUNK YARD LICENSE RENEWALS (12/1/13-11/30/14):

1. **John's Auto Repair and Salvage**
Timothy Strickland, Applicant
278 South Road
2. **Exeter Salvage**
Robert G. Kratzer, Applicant
573 Nooseneck Hill Road
3. **F&G Salvage Co., Inc.**
Gregory Jarvis, Applicant
530 Nooseneck Hill Road
4. **High Tower Auto Salvage**
Ronald L. Mann, Applicant
2670 Ten Rod Road

H. DEALER IN JUNK LICENSE RENEWALS (12/1/13-11/30/14):

- 1. Exeter Scrap Metal
Kevin Gilligan, Applicant
405 Nooseneck Hill Road**
- 2. Donna F. Raymond, Applicant
88 Black Plain Road**

I. SECOND-HAND DEALER'S LICENSE RENEWALS (12/1/13-11/30/14):

- 1. Ocean State Auto Auction
Leo Antonino, Applicant
10 Industrial Drive**
- 2 Exeter Auto Repair
Andrew Slater, Applicant
565 Nooseneck Hill Road**
- 3. Ocean State Harley Davidson, Inc.
Russell Hampton, Applicant
435 Nooseneck Hill Road**
- 4. Simpson Bros d/b/a
Auto Country Sales & Service
Ryan C. Morrow, Applicant
9 Industrial Drive**
- 5. Twisted Throttle LLC
Erik Stephens & Adam Redford
570 Nooseneck Hill Road**
- 6. The Clothesline
Marsha Leveille, Applicant
175 Nooseneck Hill Road**
- 7. Cookies Shop
Rhoda Cook, Applicant
331 Nooseneck Hill Road**
- 8. Gillette's
Timothy Gillette, Applicant
716 South County Trail**

J. RECYCLING LICENSE RENEWALS (12/1/13-11/30/14):

1. **Exeter Scrap Metal**
Kevin Gilligan, Applicant
405 Nooseneck Hill Road

K. TRAILER PARK LICENSE RENEWALS (12/1/13-11/30/14):

1. **Mobile Village, Inc.**
Jin R. Kulsic, Applicant
550 Victory Highway
2. **Split Rock Mobile Home Park**
Elmer H. and Richard Palmer, Applicants
480 South County Trail
3. **Ronald N. Shadeck, Applicant**
29 South Road

L. RUBBISH REMOVAL LICENSE RENEWALS (12/1/13-11/30/14):

1. **Edward F. Briggs Disposal, Inc.**
Edward F. Briggs, Applicant
P.O. Box 655, Exeter
2. **RPKK, Inc./Chariho Disposal**
Kyle Roode, Applicant
P.O. Box 126, Wood River Junction
3. **D. Lewis & Son, Inc.**
Linda J. Bilodeau, Applicant
252 South Road
4. **Whitford Rubbish Removal**
Harry J. Whitford, Sr., Applicant
6 Mockingbird Drive
5. **E-Z Waste Systems, Inc.**
Carolyn M. Ellis, Applicant
P.O. Box 146, Westerly
6. **Allied Waste Industries/Browning Ferris Industries**
John Porter, Applicant
P.O. Box 655, Exeter
7. **BM Rubbish Removal**
2380 Middle Road

M. FIREARMS DEALER'S LICENSE RENEWALS (12/1/13-11/30/14):

1. **Shanbri Farm, LLC**
Daniel W. Patterson, Applicant
332 South County Trail

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

1. **Personnel Board Members:**
Five members needed to replace prior board
2. **Conservation Commission (Inactive)**
3. **Economic Development Commission (Inactive)**
4. **Municipal Finance Committee Member**
5. **Vision for Exeter Project Members**

B. RESIGNATIONS

C. APPOINTMENTS

D. EXPIRING TERMS

No. 8: PUBLIC HEARING

A. LIQUOR LICENSE RENEWALS: (12/1/13-11/30/14):

1. CLASS A

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|--|---------------|
| a. Exeter Wine & Spirits, Inc.
Benjamin Phillips, Applicant
254 Nooseneck Hill Road | Liquor |
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|--|---------------|
| b. Wolf Rock Wine & Spirits, Inc.
Terrence D. Stringer Sr. &
Donna J.C. Stringer, Applicants
804 South County Trail | Liquor |
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2. CLASS B VICTUALERS

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|---|------------------------------------|
| a. Ski Pro, Inc.
Maxwell deWardener &
Tracy Hartman, Applicants
160 Yawgoo Valley Road | Liquor
Victualing |
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|---|------------------------------------|
| b. Yawgoo Bakes & Barbeques, Inc.
Patricia Murray & Lin Murray Patty, Applicants
555 Slocum Road | Liquor
Victualing |
|---|------------------------------------|

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|--|-------------------------------|
| c. Exeter Country Club, Inc.
Peter Hendrick, Applicant
320 Ten Rod Road | Liquor
Victualing |
| d. Cornerstone Pub
Peter Buonanni, Applicant
275 Nooseneck Hill Road | Liquor
Victualing
Dance |
| e. Homestead Restaurant
MST, Inc.
Mathew Thole, Applicant
750 South County Trail | Liquor
Victualing |
| f. Celestial Café, LLC
Cheryl A. Zannella, Applicant
567 South County Trail, Unit #1 | Liquor
Victualing
Dance |
| g. Town Pizza of Exeter & Restaurant, Inc.
Helen Hantzopoulos, Applicant
250 South County Trail | Liquor
Victualing |
| h. Effie Filippou's Twisted Pizza
Effie N. Filippou, Applicant
567 South County Trail, Unit #107 | Liquor
Victualing
Dance |
| i. Sophie's Coffee & Café
Pamela Machon, Applicant
699 South County Trail | Liquor
Victualing |

3. CLASS B LIMITED

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|---|----------------------|
| a. Little Country Pizza, Inc.
Vera Boutros, Applicant
349 Nooseneck Hill Road | Liquor
Victualing |
|---|----------------------|

4. LIQUOR LICENSE CAP (12)

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. APPROVAL OF EMPLOYEE HOLIDAY LUNCHEON**
- C. AMENDMENT TO EXETER CODE OF ORDINANCES:
WIND TURBINES: TABLED UNTIL JANUARY, 2014**

- D. AWARDING OF BID: TAX ASSESSOR'S DEPARTMENT:
STATISTICAL REASSESSMENT AND REVALUATION OF
TAXABLE AND EXEMPT REAL PROPERTY LOCATED
WITHIN THE CORPORATE LIMITS OF THE TOWN OF EXETER,
RHODE ISLAND, EFFECTIVE DECEMBER 31, 2014**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. TRANSFER STATION LEASE**
- D. EMERGENCY OPERATION PLAN**
- E. ANIMAL SHELTER: POLICY CHANGES**
- F. CONDITIONS AT SPLIT ROCK TRAILER PARK**
- G. GIS SYSTEM**
- H. TOWN WEBSITE**
- I. TOWN WEBSITE POLICY**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**

- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT: Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire, Gidley Sarli & Marusak**

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

- A. CURRENT/FUTURE LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**
- F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE & SALE AGREEMENT**
- G. TRANSFER STATION LEASE**

H. PUBLIC SAFETY

I. SPLIT ROCK TRAILER PARK

No. 16: ADJOURNMENT

POSTED OCTOBER 31, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 10/09/2013 Voucher and Annual Report for Charitable Trusts from Paul A. Ward, Jr., Chairperson, Reynolds Trust Committee**
- 2. 10/09/2013 Electronic version of handouts and presentations from October 1, 2013, workshop and invitation to health exchange workshop, October 30, 2013, from Elaine Colarusso, Programming Services Officer, Rhode Island Department of Revenue**
- 3. 10/09/2013 URI Cooperative Extension Water Quality Program, October 18, October 22, and November 4, 2013, Protecting Private Wells**
- 4. 10/09/2013 Bryant University Hassenfeld Institute for Public Leadership Newsletter**
- 5. 10/09/2013 Rhode Island League of Cities & Towns is seeking people interested in serving on a subcommittee to formulate a proposed 2014 legislative agenda**
- 6. 10/09/2013 From the Desk of Governor Lincoln Chafee: NewsLinc, October 2, 2013**
- 7. 10/09/2013 Letter from JoAnn Stolle regarding pothole damage claim**
- 8. 10/09/2013 RIDOT Traffic Forecast for October 5-11, 2013**
- 9. 10/09/2013 Letter from Rhode Island Emergency Management Agency concerning the HMGP deadline of October 25, 2013, regarding Hurricane Sandy**
- 10. 10/09/2013 Memorandum regarding The Trust's 2014 Safety Enhancement Grant and 2014 Scholarship Programs**
- 11. 10/09/2013 RIPEC is seeking nominations for the Thirty-eighth Public Service Awards**
- 12. 10/09/2013 Letter and information from the URI SNAP Outreach Project with list of training sessions**
- 13. 10/15/2013 DEM is accepting applications from municipalities for open space recreation acquisition and development grants**

- 14. 10/15/2013 Letter and survey from Governor Chafee regarding the e-permitting system for state and municipalities**
- 15. 10/15/2013 Rhode Island League of Cities & Towns is requesting cities and towns to complete a survey regarding affordable housing in an effort to review concerns before October 20, 2013, for the legislative subcommittee meeting**
- 16. 10/15/2013 RIDOT community update regarding statewide projects**
- 17. 10/16/2013 Citizens Bank Investment Account Statement, July 1, 2013, to September 30, 2013**
- 18. 10/16/2013 Invitation to a clam bake, October 28, 2013, from the Southern Rhode Island Conservation District, Matunuck Oyster Bar, South Kingstown**
- 19. 10/17/2013 From the Desk of Governor Lincoln Chafee: NewsLinc, October 16, 2013**
- 20. 10/21/2013 Rhode Island Housing & Mortgage Finance Corporation: Notice of intent to request release of funds of Lead-Based Paint Hazard Control Grant Program funds**
- 21. 10/21/2013 Report and OPEB Study Commission on employment benefit obligations from the Rhode Island Department of Revenue**
- 22. 10/21/2013 Notification from the Exeter Zoning Board to the Town of Exeter as an abutter to property located on West Shore Drive**
- 23. 10/21/2013 Thank you note from David Chamberlain to the Town Council members and employees**
- 24. 10/22/2013 HousingWorks RI: 2013 Housing Fact Book**
- 25. 10/24/2013 Voucher from Paul A. Ward, Jr., Chairperson, Reynolds Trust Committee**
- 26. 10/28/2013 Thank you note from the Exeter-West Greenwich Girls Softball League**
- 27. 10/31//2013 Letter from Rhode Island Advisory Commission on Historical Cemeteries regarding "Caring for the Permanent Residents of RI"**

- 28. 10/31/2013 Email from the Rhode Island League of Cities and Towns regarding legislation creating a 16-member council to examine areas within the fire code, state building code, and other codes**
- 29. 10/31/2013 Francis DiGregorio's Letter to the Editor regarding Gateway to Exeter: Good Planning Demands Strong Political Will**
- 30. 10/31/2013 Notice from Susanne Greschner, Chief, Division of Municipal Finance: Municipal Workshop on Affordable Care Act rescheduled from October 30, 2013, to December 6, 2013, 9:00 a.m. to 11:00 a.m.**
- 31. 10/31/2013 Notice from M. Elizabeth Shelov, Chief, Family Health Systems, Rhode Island Office of Health & Human Services: Proposal to amend or adopt 32 regulations pursuant to the authority granted in the Federal Patient Protection and Affordable Care Act**
- 32. 10/31/2013 From the Desk of Governor Lincoln Chafee: NewsLinc, October 30, 2013**
- 33. 10/31/2013 Notice from Susan Greschner, Chief, Rhode Island Division of Municipal Finance: 2013 Veterans and Elderly Tax Exemption Booklet is available and posted to the Division's website**
- 34. 10/31/2013 Notice from the United States Department of Commerce: The U.S. Census Bureau has suspended the Boundary and Annexation Survey in fiscal year 2014, (October 1, 2013, to September 30, 2014)**
- 35. 10/31/2013 Notice from League of Cities and Towns regarding Rhode Island Solid Waste Management Plan Public Forums**